

**BROMSGROVE DISTRICT COUNCIL**

**OVERVIEW AND SCRUTINY BOARD**

**June 2012**

**RECOMMENDATION TRACKER REPORT**

**1. SUMMARY**

This Recommendation Tracker lists all recommendations made by the Overview and Scrutiny Board (including Task Group recommendations) until implementation is complete.

The recommendations are grouped in date order and by topic.

(N. B. Column 4 also shows each month the Tracker comes before the Board. To ensure recommendations are reviewed at the appropriate time, a tick is placed next to the quarter for which the Cabinet response advised the recommendation was estimated to be implemented.)

**2. RECOMMENDATIONS**

- 2.1 That the Board notes the Quarterly Recommendation Tracker and agrees to the removal of any items which have been completed.

Date of O&S Board	Recommendation	Date Considered by Cabinet	Comments on action taken to implement the recommendation(s)					
1st June 2010	<p><b>Community Involvement in Local Democracy Task Group</b> That the publication of meeting times and venues of the Council, Cabinet and other statutory public meetings be enhanced, with an invitation for the public to attend, including a regular slot publicising meetings in the Together Bromsgrove magazine.</p>	30th June 2010	June	√	Sept	Dec	March	
1st June 2010	<p><b>Community Involvement in Local Democracy Task Group</b> That the Council work in partnership with Bromsgrove secondary schools to facilitate the Schools Councils' constitutional arrangements and arrangements for making recommendations to the appropriate local decision making bodies.</p>	30th June 2010	June	√	Sept	Dec	March	
5th April 2011	<p><b>Older Peoples' Task Group – 12 month review</b> That the Director of Policy, Performance and Partnerships revisit and review the Older Person's Services Directory and mapping exercise during 2012/13 and considers involving the Parish Council</p>	N/A	June		Sept	Dec	March	

Date of O&S Board	Recommendation	Date Considered by Cabinet	Comments on action taken to implement the recommendation(s)													
	Forum when undertaking this exercise.															
5th April 2011	<b>Older Peoples' Task Group – 12 month review</b> That the Director of Policy, Performance and Partnerships contact the Older People's Forum regarding its help with a mystery shopping exercise specifically on older people's services.	N/A	June		Sept		Dec		March							
5th April 2011	<b>Older Peoples' Task Group – 12 month review</b> That the Director of Policy, Performance and Partnerships engages with the Portfolio Holder and the Older People's Forum to look at the possibility of championing a 'village agents' project on 2011/12.	N/A	June		Sept		Dec		March							
5th April 2011	<b>Older Peoples' Task Group – 12 month review</b> That the Director of Policy, Performance and Partnerships and the Benefits Services Manager look at including benefits information in the leaflets produced and distributed by Lifeline Officers.	N/A	June		Sept		Dec		March							

Date of O&S Board	Recommendation	Date Considered by Cabinet	Comments on action taken to implement the recommendation(s)								
5th April 2011	<p><b>Older Peoples' Task Group – 12 month review</b> That the Director of Policy, Performance and Partnerships and Climate Change Manager look at ways of engaging with specific partner agencies, for information and promoting energy saving ideas for older people and to use any future Older People's events to promote these ideas.</p>	N/A	June		Sept		Dec		March		
25th August 2011	<p><b>Review of Recreation Road South Car Park Task Group</b> That a PR exercise be carried out to promote the Recreation Road South Car Park (and all other car parks) and to highlight the qualities of the car parks and the benefits of the Pay on Foot system.</p>	7th September 2011	June	√	Sept		Dec		March		
25th August 2011	<p><b>Review of Recreation Road South Car Park Task Group</b> That the Standard letter templates used by the Car Parking Team be reviewed to ensure they are in line with the Customer</p>	7th September 2011	June	√	Sept		Dec		March		
			<p><u>Update January 2012</u> the transfer of the management of the parking section to Wychavon District Council has been delayed by two months and as such discussion with Wychavon over a publicity campaign has also been delayed. However, it is hoped to have a 12 month publicity and promotion plan for members by the end of April 2012. (Environmental Business Development Manager)</p>								
			<p><u>Update January 2012</u> the Standard letter templates have been forwarded to the Customer First Officer to enable her to review them in line with our customer service guidelines. We are also</p>								

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	Service Strategy Guidelines.		reviewing them with Wychavon District Council who has their own templates as a comparison. It is anticipated that amended standard letters will be in use by the end of January 2012. (Environmental Business Development Manager)
27th September 2011	<b>Reduction In Bus Services Task Group</b> That the Council support Worcestershire County Council by contacting the bus operators, Black Diamond and Johnsons Coaches, to make representations for the 204 service to be reinstated and for clarification on the future of the X50 service.	5th October 2011	June         Sept         Dec         March   <i>Cabinet Response that the recommendation be supported but that in order for that there is a specific point of contact on this matter, the letter be sent to the Portfolio Holder for Transport at the County Council rather than the bus operators.</i>